

Guidelines for Submission of assignments

Guidelines:

1. The candidates should submit all the assignments as per the guidelines given in Introductory Document and prospectus. **They should retain one copy of the assignments for their own record.**
2. The assignments must be submitted to **Course: Hospital Management, Distance Learning Cell, NIHFV** by the last date fixed for each paper. **No assignments will be accepted after the stipulated date.**
3. The cover page of each assignment should bear the following information:

Title of the Course	Hospital Management
Assignment No.	
Enrollment No.	
Name	
Address with pin code	
Telephone No.	
E-mail ID	

4. **Answer to each question should begin on a new page only.**
5. **The Assignment III and Assignments IV are to be submitted separately (i.e. not to be bunched/stapled in one set).**
6. The write-ups should be precise, to the point and supplemented with suitable examples from your own situation. Diagrams (if any) should be drawn with ink neatly and labeled appropriately.
7. Mail one neatly handwritten copy of your answer sheets on A-4 size paper (8.27 inch x 11.69 inches) only so as to reach us by **30th April 2010.**
8. Candidate may send a self addressed Post Card with the Assignments for the purpose of acknowledgement. **Otherwise the receipt of Assignments will not be acknowledged.**
9. Your Assignments should be addressed to:

Course: Hospital Management
Office In charge
Distance Learning Cell,
Room No.417 (Academic Block)
National Institute of Health and Family Welfare
Baba Gangnath Marg, Munirka, New Delhi – 110067-02.

Phone: Direct - +91-11-26183416 (Direct), EPABX - 26165959, 26107773,
26166441 - Ext.336, 239 & 240 Fax: 011-26183416, 011-26101623.



**NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE
(DISTANCE LEARNING CELL)**

**One year Certificate Course in Hospital Management
through Distance Learning
SESSION 2009-2010**

Assignment – III

THEME – III Hospital and Health Care Services

Block-1	Hospital and Health Care System
Block-2	Hospital Planning and Designing
Block-3	Legal Aspects of Hospital Administration

M. Marks = 100

1. Define Consumer Protection Act (CPA)? Describe the duties of a medical officer working in a hospital to manage various medico -legal cases?
(30)

2. What is the role of a Hospital Administrator in the hospital planning team? What aspects would you consider in planning and designing a 100 bedded hospital in a sub-district area (semi-urban)?
(30)

3. Write short notes on:
(10 x 4) = (40)
 - i) Structure of Health Care System at block level and below
 - ii) NRHM
 - iii) Law of Torts
 - iv) IPHS



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Assignment – IV

THEME – IV Patient Care and Support Services

Block-1	Patient Care Services-1
Block-2	Patient Care Services-2
Block-3	Hospital Support Services
Block-4	Hospital Utility Services

M. Marks = 100

1. What is the mechanism for Biomedical Waste (BMW) Management in your hospital? Discuss various problems associated with BMW management in the hospital.

(30)

2. Define Hospital Acquired Infection. Describe the epidemiology and various measures to be taken to control Hospital Acquired Infection.

(30)

3. Write short notes on: (10 x 4) = (40)
 - i) Strategy for Blood Safety
 - ii) Quality Control in Clinical Laboratory Services
 - iii) Administrative problems in Disaster Management
 - iv) Rehabilitative Services