



National Institute of Health & Family Welfare

One Year Certificate Course in Health & Family Welfare Management through Distance Learning (SESSION 2010 – 2011)

Assignment I

Maximum Marks : 100

1. Explain the term “Managerial Process in context of your organisation. Explain how should a manager approach decision making giving suitable examples? (20)
 2. Explain giving examples how can leadership affect functioning of organisations? What would you do to motivate employees in your organisation? (20)
 3. Describe the materials managements cycle, giving examples. Discuss the use of various inventory control strategies for effective management of materials. (20)
 4. Write short notes on:
 - a). Planning for maintenance of equipment (10)
 - b). Prioritisation of managerial problems (10)
 5. Write short notes on:
 - a) Difference between monitoring and evaluation giving examples (10)
 - b) How to monitor RNTCP in your district/organisation? (10)
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Assignment II

Maximum Marks : 100

1. What are the major strategies of NRHM? Discuss the role of district health system in implementing NRHM. (20)
2. Why is quality important? Describe the issues related to quality in the services delivered by your organisation. Discuss what are the changes you would suggest and why? (20)
3. What is the difference between strategic and operational planning? What is the planning process in your organisation, and how can you improve it? (20)
4. Write short notes on:
 - a) Management of change (10)
 - b) Importance of IPC (10)
5. Write short notes:
 - a) How can IT be used in the health system? (10)
 - b) Strategies in development of district health plan (10)

Guidelines for Submission of Assignments

1. The candidates should submit all the assignments as per the guidelines given in Introductory Document and prospectus. **They should retain one copy of the assignments for their own record.**
2. The assignments must be submitted to **Course: Health and Family Welfare Management, Distance Learning Cell, NIHF** by the last date fixed for each paper. **No assignments will be accepted after the stipulated date.**
3. The cover page of each assignment should bear the following information:

Title of the Course	Health and Family Welfare Management
Assignment No.	
Enrollment No.	
Name	
Address with pin code	
Telephone No.	
E-mail ID	

4. **Answer to each question should begin on a new page only.**
5. **The Assignment I and Assignments II are to be submitted separately (i.e. not to be bunched/stapled in one set).**
6. The write-ups should be precise, to the point and supplemented with suitable examples from your own situation. Diagrams (if any) should be drawn with ink neatly and labeled appropriately.
7. Mail one neatly handwritten copy of your answer sheets on A-4 size paper (8.27 inch x 11.69 inches) only so as to reach us by **31st January 2011.**
8. Candidate may send a self addressed Post Card with the Assignments for the purpose of acknowledgement. **Otherwise the receipt of Assignments will not be acknowledged.**
9. Your Assignments should be addressed to:

Course: Health and Family Welfare Management
Office In charge
DISTANCE LEARNING CELL
Room No.417, Academic Block
National Institute of Health and Family Welfare
Baba Gangnath Marg, Munirka, New Delhi – 110067.

Phone: Direct - +91-11-26183416 (Direct), EPABX - 26165959, 26107773, 26166441 - Ext.336, 239 & 240 Fax: 011-26183416, 011-26101623.