



## THE NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE

Baba Gang Nath Marg, Munirka, New Delhi-110067

No. D.12027/4/2019-Admn.II

### Walk – in - Interview

The National Institute of Health and Family Welfare (NIHFW) is an Autonomous / Apex Technical Institute funded by the Ministry of Health and Family Welfare for promoting Health and Family Welfare Programmes in the country through Education & Training, Research & Evaluation, specialized services, consultancy and advisory service. This Institute undertakes a project on "National Cold Chain & Vaccine Management Resource Centre (NCCVMRC)". For that project, NIHFW proposes to fill the following post on contractual basis. The duration of the appointment will be initially for three months. The contract may be renewed based on requirement and performance during the period.

Sl.No.	Name of the post	No. of Post/s	Consolidated Salary in Rs. per month	Date and time for Walk-in-Interview
1.	Technical Officer (Monitoring & Equity Immunization)	1	Rs.1,25,000/- p.m.	23/4/2021 at 11.00 a.m. <b>Registration time:</b> 23/4/2021 between 9.30 a.m. to 10.30 a.m.

The details are given below:

- Name of the post:** Technical Officer (Monitoring & Equity Immunization)  
**No. of Post:** 1 (One)  
**Monthly remuneration:** Rs.1,25,000/- per month (depending on qualification & experience)  
**Desired Qualification:**
  - Post graduate degree or diploma in Community Medicine / Community Health Administration / Public Health / Health Management
  - Proven evidence of working experience in immunization / urban health / field epidemiology / tribal health domain for at least 2 years after post graduate degree and 4 years after post graduate diploma.

#### Experience-

- Experience of working with the MoHFW and International agencies will be preferred.
- Proven ability to work with diverse group of professionals
- Excellent oral and writing skills in English and Hindi
- Strong accounting, data, analytical and report writing skills
- Computer advanced literacy must.

#### Job responsibilities: Addressing Equity issues in Immunization

- Conceptualize and design a mechanism for addressing equity issues in Immunization Programme.
- Advanced skills in data analysis and in synthesizing information from across data sets.
- Support in development of an immunization strategy for tribal population including conceptualization, pilot implementation and monitoring.

- Support in developing an urban immunization strategy with a special focus on urban poor and marginalized population.
- Monitor and offer quality assurance through regular field visits in states and provide feedback.
- Analysis of immunization related data to track progress on RI related activities
- Monitoring of progress in implementation of various strategies to address the equity gap in immunization.
- The above work should be conducted in close coordination and support with state and local government officials and partners as relevant.

**Age limit:** Upto 45 yrs.

**NOTE:**

The need is immediate and candidates who can join at short notice may only apply.

**Duration:** Appointment will be initially for a period of 3 months. The contract may be renewed further based on requirement and performance during the period.

**Place of Duty:** NIHFW, Munirka, New Delhi.

**General Instructions:**

1. Age will be calculated on the date of Interview. No age relaxation is admissible on the contractual post.
2. Registration will be done on the basis of token system for the post where Interview has been provided. Tokens will not be served after the closing of Registration time.
3. Interested candidates may appear for **Walk-in-Interview** which will be held on the above mentioned date and time in the **Computer Centre Lab. No.1, Academic Block, NIHFW, New Delhi** along with detailed CV as per Performa enclosed and self-attested copies of age proof, photo ID proof, qualifications and experience certificates .
4. Candidates have to make their own arrangement for appearing for interview and no TA / DA will be paid to them.
5. NIHFW reserves the right to either fill up the post, or not without assigning any reason.
6. The candidates reporting after registration time will not be entertained. The application and certificate submitted at the time of registration will not be returned back to candidates.
7. Candidates must ensure that he/she fulfill the requisite qualifications, experience and age etc. on the date of Interview.
8. Candidates are requested to download the attached format and bring with him/her duly filled in all respect alongwith Xerox copy of the Certificates / Proof of Age, Qualification, Experience and residential proof etc.
9. **Without original certificates the candidates will not be considered for registration.**

**DIRECTOR**



**The National Institute of Health & Family Welfare  
Baba Gang Nath Marg, Munirka, New Delhi-110067**

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**"National Cold Chain & Vaccine Management Resource Centre (NCCVMRC)" Project**

1. Name of the position applied for : \_\_\_\_\_
2. Name of the candidate in full : \_\_\_\_\_(Hindi)  
\_\_\_\_\_ (English)
3. Father's Name : \_\_\_\_\_
4. (a) Address for correspondence : \_\_\_\_\_  
(b) Mobile phone No. : \_\_\_\_\_  
(c) Email address : \_\_\_\_\_
5. Permanent Address : \_\_\_\_\_
6. Date of birth and present age : \_\_\_\_\_  
(As on date of interview)
7. Whether belongs to SC/ST/OBC : \_\_\_\_\_  
/EWS/PWD (Please specify)

8. Educational Qualifications:

Sr. No.	Qualification	Board / University	Year of passing	Max. Marks	Marks obtained	Percentage (%)

9. Details of employment:

Post held	Name of Deptt. / Organisation	From	To	Nature of duties performed

10. Any other relevant information:

\_\_\_\_\_

11. Please link the self-attested copies of certificates in support of your educational qualification, experience, Date of Birth, Caste etc.

12. List of enclosures

(i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_

(iv) \_\_\_\_\_ (v) \_\_\_\_\_ (vi) \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the applicant  
Name: \_\_\_\_\_