

F.No. NIHFWS.B./16-33/2021
The National Institute of Health and Family Welfare
(Store Section)

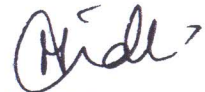
Date:- 02.07.2021

CIRCULAR

Sub: Timely Initiation of the tendering procedure.

It has been observed that the extension of contract or initiating of the tendering procedure has been delayed by Sections/Projects etc. before the contract is going to expire. Therefore, it is requested to all the concerned Sections/Projects to initiate the tendering procedure in advance of minimum 60 days before the expiring of any contract enabling to take timely decision.

This issues with the approval of the Competent Authority.



(Nidhi Kesarwani)
Deputy Director (Admn.)

Copy to:

1. All concerned Sections/Projects.
2. Accounts Officer
3. PA to Director
4. PA to DD (Admn.)
5. Computer In-charge – To upload the Circular in the Institute's website.