

F.No. A.14016/1/2007-Admn.I/Part File-1
The National Institute of Health and Family Welfare
(Administration-I Section)

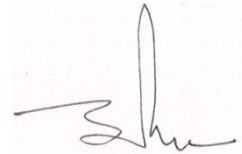
Dated the 7th March 2020

Circular

Subject: Exemption to employees to mark attendance in the Bio-metric Attendance System

In pursuance of the decision of Govt. of India conveyed vide O.M No. C-13014/1/2020-Vig., dated 06.3.2020 of DoP&T, all the staffs of the NIHFV including Project Staff, P.G. Students M.D. (CHA, DHA & PGDPHM) are hereby exempted from marking of their attendance in the Bio-metric Attendance System till March 31, 2020. However, ALL are required to mark their attendance in Attendance registers of their concerned departments /section/units etc., indicating clearly the time of arrival & departure.

This issue with the approval of the Director, NIHFV.



(Anil Kumar)
Deputy Director (Admn.)

Copy to:

1. All HoDs/Sectional Heads – with a request to bring it to the knowledge of the staff working under them.
2. PA to Director / D.D (A.) / Dean, NIHFV
3. In-charge, Computer Centre – with a request to upload on the website of the Institute
4. Workshop and Maintenance Officer
5. Notice Board

