

GUIDELINES FOR AUTHORS

Health and Population: *Perspectives and Issues* (HPPI) is an **UGC-CARE listed quarterly journal** that publishes papers of scientific and educational interest based on primary or secondary data as well as review in the areas of Health, Family Welfare, and Population. The scope of the Journal covers original writings on the four dimensions of health- physical, mental, social and spiritual; and also population concerns, health services administration, family planning, demography, social science, behavioural science, communication, bio-medical sciences in family planning and allied subjects with emphasis on hospital administration and community health management. Manuscripts are critically reviewed by experts in the relevant field. Authors are given the benefit of comments, whenever necessary. Acceptance of the paper for publication is based on the originality of the work, substance, and clarity of presentation. Published papers represent the opinion of the authors and do not reflect the views or the policy of the Institute. Text materials published in HPPI can be reproduced with due acknowledgment.

How to submit the manuscript: It is mandatory for the author/s to submit the soft-copy of the manuscript through only an E-attachment to The Editor- National Institute of Health and Family Welfare, Munirka, New Delhi-110067 at **editor@nihfw.org**. As a part of 'green initiative,' we don't receive hard copies from the authors. The manuscript must be type-written in **MS Word only, Arial Narrow**, Font size- 13, Colour- black, single column and single spacing with wide margins in A-4 size. The paper must accompany a declaration that it is an original creation of the author/s; and has not been published / submitted for publication anywhere else. In the absence of such a Declaration by the any author/s, it would be assumed that the paper is an original creation of the concerned author/s; and has not been published / submitted for publication anywhere else. **The concerned author/s will be solely responsible for any kind of plagiarism or copy right violation in the published papers.** Any communication from the Editor, to the author/s; will be done only through E-mail. The paper should be precisely written following **APA style/format**. The flow of the paper to be followed is: Title – Abstract – Key words – Introduction – Methodology – Findings – Discussion – Conclusion and Recommendations – References. The title of the paper should be short and clear. The author should keep a copy of the manuscript. The institute reserves the right to make necessary editorial changes. The paper must not exceed 5000 words, with an abstract of not exceeding 200 words preceded by the title and followed by a maximum of 7 key-words. The combined number of Tables, Graphs, Figures, Illustrations and Charts must not go beyond 10. Tables with borders, Graphs, Figures, Illustrations, Legends and Charts must not appear at the end of the paper but these should be given at appropriate places amidst the text content. The Tables, Figures and Illustrations must be within the printing area of the book in A-4 size with wide margins.

Labeling of the figures shall be reentered by the Editor to conform to a uniform style, wherever necessary. Each table should be referred to as e.g. Table 4 using Arabic number. Tables with borders must be appropriately cited in the text. Legends should be typed on the same sheet of table.

References: All the references should be cited in superscript in a numerical consecutive order in the text. The reference list should also be arranged in the same order at the end of the paper. References not reflected in the text, must not be included in the list of references and vice-versa. Care should be taken to quote the page number where the article begins in a periodical, or the source from where the statement has been quoted.

Papers submitted without adhering to the HPPI format, will not be considered for publication. Decision of the Editorial Board with regard to the suitability of the papers for publication is final. Authors are requested not to enquire about the status of their papers within four months from the date of submission.

(Dr. Bishnu Charan Patro)
Associate Editor, HPPI