



# The National Institute of Health and Family Welfare

Online

## Training Course on Hospital Administration From 09<sup>th</sup> to 12<sup>th</sup> August, 2021



**Dr. Sanjay Gupta**  
Professor,  
NIHFW



**Dr. Manish Chaturvedi**  
Professor,  
NIHFW

### Course Detail

- ❖ **Participants** : Hospital Manager (Medical) (Minimum Five year Experience)
- ❖ **Schedule** : Three sessions will be conducted daily (10 AM to 03:30 PM)
- ❖ **Last Date** : Nomination will be accepted till 06<sup>th</sup> August (Friday), 2021
- ❖ **Course Fee** : ₹ 1000/per participant
- ❖ **Fee Deposit Detail** : Account Name: Director, NIHFW  
Branch Name: SBI, NIHFW  
A/C No.: 10932790787  
IFSC Code: SBIN0010439

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### OBJECTIVES

- ❖ Describe the basic concepts of management and hospital administration
- ❖ Describe the efficient management of human, financial and physical resources

### CONTENTS TO BE COVERED

- ❖ Role of Administrators in Hospitals
- ❖ Stress Management
- ❖ Human Resource Planning,
- ❖ Principles of General Management
- ❖ Materials Management
- ❖ Equipment Management & Condemnation
- ❖ Role of Hospitals in Disasters
- ❖ Management Issues in BMW
- ❖ OPD Management



### INTRODUCTION

Hospitals play a pivotal role in health care delivery system of our nation.. It has been increasingly realized that the training in managerial concepts and skills is lacking in the medical curriculum of our nation.. India has one of the largest public sector healthcare delivery system in the world. It has undergone extensive systematic convergence of resources and infrastructure under the aegis of National Health Mission. This has led to a significant bearing on hospital administrators with emergence of new complex problems at the ground level. The NIHFW offers the opportunity to hospitals and institutions of Centre, States, Army, Paramilitary, ESIC, Indian Railways and other Public and private setups to fill the knowledge gap of their managerial workforce i.e. Directors, Medical Superintendents, Senior Medical Officers, etc. and help them to optimise operations and improve the efficiency of their respective institutions within existing constraints.