

F.No. A-12024/1/2016-Admn.I
The National Institute of Health & Family Welfare
(Admn.I Section)

Date: - 01.12.2021

Office Order

In supersession of this Institute's Office Order of even no. dated 14th July, 2020, with the approval of Director, Shri Y.K. Singhal, ARO will look after the responsibility of Hostel Warden in addition to his own duties, in place of Shri Lav Kush with immediate effect and until further orders.

2. Sh. Lav Kush is directed to hand over his charge and brief of his work/duties to Sh. Y.K. Singhal along with an action taken report to the Director NIHFW, by today itself.
3. Shri Y.K. Singhal will not be entitled for any extra remuneration on this account.



(S.K. Gupta)

Section Officer (Admn.I)

Copy to:-

1. Concerned officers.
2. Dr. Sanjay Gupta, Chairman (Hostel)
3. All Heads of Department/Nodal Officer (Projects)/Sectional Heads.
4. Personal file of concerned officers
5. PA to Director(Additional Charge)/Dean/ DD(Admn.)
6. In-charge (Computer Centre) – with a request to kindly upload the Office Order on the Institute's website.